

# PROJECT DOCUMENT

## COVER PAGE

Country: Romania

UNDAF Outcome(s)/Indicator(s): By 2009, administrative capacity is strengthened at the central and local levels to develop, implement and monitor policies and programs, ensuring transparency, accountability and participation

Expected Outcome(s)/Indicator (s): Enhanced cross-sectoral coordination and horizontal accountability in policy formulation and implementation to support transparent and effective public service delivery at central and local levels.

Expected Output(s)/Annual Targets: Policy implementation streamlined, information management improved, and staff trained in key central government institutions seeking UNDP assistance

Implementing partner: Ministry of Foreign Affairs

Responsible parties: UNDP Romania  
MoFA

After joining the EU on 1 January 2007, Romania has changed its status from development assistance (DA) recipient to DA provider.

The project has two main components: (i) build national institutional capacity to carry out ODA programs/projects in partner countries (as defined by the National ODA Strategy); (ii) raise awareness at national level on Romanian ODA – this will include an (post-higher) education component focusing on MDG, HD and ODA.

A third component consists of contributing earmarked amounts (in total 1,400,000 Euro) to UNDP COs in The Republic of Moldova, Georgia, Serbia/Kosovo, as well as allocations for Quick Impact Initiatives (QII, in amount of 100,000 Euro). The contributions for Moldova, Georgia, Serbia and Kosovo, will be governed by separate Cost Sharing Agreements to be signed by the Ministry and the Respective UNDP Country Offices. The Secretariat for the QII Trust Fund will be wet-up under the current project, whereas the Trust Fund per se will be set up and run under a regional project.

Programme Period: 3 December 2007 – 31 December 2009

Programme Component: Capacity building for democratic governance

Project Title: Strengthening the national institutional & educational capacity to carry out ODA programmes/projects (SNIECODA)

Project ID: # 58892

Project Duration: 25 months

Management Arrangement: NEX with direct payments

Total Budget 1,301,000 USD

Allocated resources: 1,301,000 USD

• Government 1,221,000 USD

• Regular 80,000 USD

• Other:

○ Donor \_\_\_\_\_

○ Donor \_\_\_\_\_

○ Donor \_\_\_\_\_

• In kind contributions \_\_\_\_\_

Unfunded budget \_\_\_\_\_

Agreed by the Ministry of Foreign Affairs:

Agreed by UNDP:



## PROJECT DOCUMENT

UNDAF Outcome(s)/Indicator(s):	By 2009, administrative capacity is strengthened at the central and local levels to develop, implement and monitor policies and programs, ensuring transparency, accountability and participation
Expected Outcome(s)/Indicator (s):	Enhanced cross-sectoral coordination and horizontal accountability in policy formulation and implementation to support transparent and effective public service delivery at central and local levels.
Expected Output(s)/Annual Targets:	Policy implementation streamlined, information management improved, and staff trained in key central government institutions seeking UNDP assistance
Implementing partner:	Ministry of Foreign Affairs
Responsible parties:	UNDP Romania MoFA

### Narrative

After joining the EU on 1 January 2007, Romania has changed its status from development assistance (DA) recipient to DA provider. The overall goal of the project is to contribute to the transformation of Romania from a recipient to a donor country by building the national capacities for development cooperation and provision of ODA and humanitarian aid. The project has two main components: (i) build national institutional capacity to carry out ODA programs/projects in partner countries (as defined by the National ODA Strategy); (ii) raise awareness at national level on Romanian ODA – this will include an (post-higher) education component focusing on MDG, HD and ODA.

A third component consists of contributing earmarked amounts (in total 1,300,000 Euro) to UNDP COs in The Republic of Moldova, Georgia, Serbia, as well as allocations for Quick Impact Initiatives (QII, in amount of 200,000 Euro). The contributions for Moldova, Georgia and Serbia are governed by separate Cost Sharing Agreements to be signed by the Ministry and the Respective UNDP Country Offices.

**Agreed by (Implementing partner): Ministry of Foreign Affairs**

**Agreed by UNDP**



<p>institutional arrangements summarized.</p> <p><b>Output target 2.3</b> National rules and regulations concerning selection, implementation, monitoring and evaluation of ODA projects are formulated and introduced.</p> <p><b>Output target 2.4</b> Management system for national ODA structure submitted and approved/endorsed by MoFA</p>	<p>5. Selecting consultants/companies to prepare the institutional structure and rules and regulation for the management system of national structure.</p>	x	x	x	UNDP	30000	71200 71400 72400 71600	20,000
<p>4. Transfer of best practices and knowledge from old and new donors.</p> <p>4 a. Summer development camp. with governmental and NGO guests from Spain, France, Ireland and some partners from New members states involved in common projects in third countries; guests from a beneficiary country (July, Sinaia/other location)</p> <p>4 b. Winter development camp with governmental and NGOs guests from Austria Norway, Sweden Denmark, and Czech R. and some partners from New members states involved in common projects in third countries, guests from a beneficiary country (October/ November, Sinaia/other location)</p> <p>4 c. Study visits in partner countries (governmental + NGOs): Serbia, R. Moldova, Georgia, African state (tbd).</p>	<p>4. Transfer of best practices and knowledge from old and new donors.</p>	x	x		UNDP MoFA	30000	72400 71600 71400 74500 71200	130,000
<p>5. Consultations with MoFA for formulating and endorsing the rules, regulation and management system.</p>			x	x	UNDP	30000	72400 74500 71400	2000

<p><b>Output 3</b> Administrative and institutional capacity to implement development cooperation policy strengthened</p>	<p>6. Formulation and introduction of national rules and regulations concerning selection, implementation, monitoring and evaluation of ODA projects.</p>		x	X	UNDP MoFA	30000	71200 71400 72400 74500	15,000
<p><b>Output target 3.1</b> Appropriate number of civil servants and expert staff trained (tbd with MoFA)</p>	<p>7. Establishment of a roster of Romanian experts having experience in development cooperation that would be involved in ODA projects/programs.</p>	x	x	x	UNDP MoFA	30000	72400 71400 74500	2000
<p><b>Output target 3.2</b> Representatives of NGOs trained (tbd with MoFA/Steering committee)</p>	<p>8. Selection of experts to produce a study/analysis on comparative advantage of Romania as a donor</p>		x	x	UNDP	30000	71200 71400 72400 74500 71600	15,000
<p><b>Output target 3.4</b> National inventory of expertise and knowledge on development cooperation ready</p>	<p>9. Selection of consultants/institutions/organizations to provide training programs and organize workshops and seminars for appropriate number of staff from public institutions and NGOs.</p>		x		UNDP	30000	71200 71400 74500 71600	18,000
<p><b>Output target 3.5</b> Study tours in partner countries organized</p>	<p>10. Capacity building training sessions with relevant stakeholders (public servants, NGOs) organized (PCM).</p>		x	x	UNDP	30000	71400 74500 75100 71600 72400	30,000
<p><b>Output target 3.6</b> Summer and winter school on development organised.</p>	<p>11. Setting-up and running of the Quick Impact Initiatives Trust Fund in Bucharest.</p>	x	x	x	UNDP MoFA	30000		0 ?

<b>Component II</b> ODA awareness raising and development education	12. Contracting a company to conduct Sociological survey about development cooperation and role of Romania as a donor		x			UNDP	30000	74200 71400 72400	20,000	
	<b>Output 4</b> Communication strategy developed and public awareness campaign launched		x	x		UNDP MoFA	30000	72400 71400 74500	5,000	
	<b>Output target: 4.1</b> Survey on public perceptions about development cooperation issues and role of Romania as a donor drafted	14. Contracting consultancy/NGOs with relevant experience to design and run public awareness campaign.		x	x		UNDP	30000	71200 71400 72400 71600 75400	150,000
		15. Contracting consultant/firm for web design and implement online campaign.		x	x		UNDP	30000	75400 71400 72400	25,000
	<b>Output target: 4.2</b> Communication strategy for development cooperation policy drafted and adopted	16. Establishing partnerships with media (TV/radio/ print).		x	x		UNDP MoFA	30000	72400 74500	2000
		17. Production of TV documentaries in partner countries.			x		UNDP	3000	72400 71600 71400 74500	40,000
	<b>Output target: 4.3</b> Public awareness campaign launched	19. Organization of a national conference on development cooperation on the MDGs day.					UNDP MoFA	30000	74500 71600 72400	30,000
		20. Other PR and promotion and information activities (lobby in Parliament, EU Parliament, special events, training and workshops for journalists, contests and awards for students).		x	x		UNDP MoFA	30000	74500 72400 71400	20,000

<b>Output 5</b> Introducing development studies in Romanian universities  <b>Output target 5</b> Academic curricula on development cooperation developed	21. Seminar on development education organized.			x	X	UNDP MoFA	30000	71400 72400 74500	5000
	22. Partnership with universities in order to introduce the subject of HD, MDG and international development into their curricula established.			x	x	UNDP MoFA	30000	74500 72400 71400	2000
	23. Study visits at academic institutions offering courses in development.			x	x	UNDP	30000	71600 74500 72400	20,000
	24. Grants for developing academic curricula awarded.				x	UNDP	30000	72600	30,000
<b>TOTAL</b>									662,000

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**ANNUAL WORK PLAN BUDGET SHEET**

**Annual Work Plan Budget Sheet**

**Year 2008**

EXPECTED OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&amp;E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
Capacity building for Romanian ODA	ODA project unit set up and performing	X	X	X	X	UNDP MoFA	04000	71400 72400 72800 74500	35,000 20,000
	Putting in place the management system for a national ODA structure		X	X	X	UNDP MoFA		71200 71400 74500	30,000
	Formulation of the Cost-Sharing Agreements to be signed by MoFA with the recipients countries (UNDP Cos)	X				UNDP MoFA		71200 71600	2,000
	Training sessions focusing on project cycle management			X		UNDP		71200 71400 71600 74500 72400	50,000
	Sharing experience with other emerging donors – study visits; case studies				X	UNDP		71600	30,000
	Promoting involvement of Romanian experts and consultants in ODA projects/programs				X	UNDP MoFA		71400 71600	30,000
	Funding of programming/ODA project formulation missions of Romanian NGOs to partner countries			X				71400 71600 74500 72600	80,000
	Formulation and introduction of national rules and regulations concerning selection, implementation, monitoring and evaluation of ODA projects as well as decision-making flows	X	X	X	X			71200 71400 71600 74500 72400	50,000
	Setting-up and running of the Quick Impact Initiatives Trust Fund in Bucharest		X	X	X	UNDP MoFA			0



